



# 38th Annual Graceville Harvest Festival Vendor Booth Application Saturday, October 20, 2018

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Fax: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Please select type of booth:**

*Craft* \_\_\_\_\_ *Product* \_\_\_\_\_

*Display* \_\_\_\_\_ *Food* \_\_\_\_\_

*Game / Ride* \_\_\_\_\_ *Electricity Needed* \_\_\_\_\_ *Water Needed* \_\_\_\_\_

**Please specify what type of food, product or craft**

\_\_\_\_\_

All booths are subject to approval by the Graceville Harvest Day Festival Committee. The committee reserves the right to reject any and all applications. Booths must comply with all requests of the committee. Unless notified, you may consider your application approved. On the day of the festival booths set up with items other than what they specified on the application will be asked to remove those items or leave. Individuals representing companies with non-compete clauses/policies are responsible for noting such on application and said applications will be accepted on a first come first serve basis.

Booth applications, booth fee based on the following schedule made payable to City of Graceville, and attached indemnification form are due by Wednesday, October 17, 2018.

Number of 15X15 Foot Spaces Needed	(\$40.00/Each)	_____
Electricity - \$20.00 Extra per Booth Space	(Yes or No)	_____
Direct Water Hook Up \$20.00 Extra Booth	(Yes or No)	_____

Please return to:  
Graceville City Hall  
P O Box 637  
Graceville, Florida 32440



Thank you for participating in the **37th Annual Graceville Harvest Festival**. We have lined up entertainment, are putting together a large car show and are anticipating a great crowd. Here are a few instructions for the Arts and Crafts event.

1. Please enter through the **Prim Avenue Entrance** (Graceville Outlet Center)
2. Upon arriving, a Harvest Festival Volunteer will meet you in the Prim Avenue area and direct you to your assigned booth space.
3. Set Up time is 7:00 a.m. Please do not attempt to set up before that time. Please plan for set up of your booth to be completed by 8:30 a.m.
4. When you have completed unloading your vehicle, trailer, etc. Please remove your vehicle from the grounds and park in the Outlet Center Parking Lot across Prim. Please leave handicap spaces in front of VF Factory Outlet open for customers.
5. If you have an electricity or water space, please be prepared to provide your own electrical cords and or water hoses. We recommend 100 feet.
6. Your booth assignment has been made to best accommodate everyone. Please don't ask to be moved. You will be assigned according to the specifications you requested on your application.
7. Please do not break down until 3:00 p.m. You are welcome to stay as long as the crowd stays. Typically it is feasible to break down between 3:30 and 4:00 p.m.
8. It is highly recommended that you bring a tent for shade and the protection of your product.

**Our Rain-Out Policy:**

If you set up while it is raining, then you will not receive a refund. If you set up and then it begins to rain, you may receive a refund up until 9:00 a.m. After 9:00 a.m. there will be no refunds. We will not reschedule this event.

Thank you for your continued support of this event. If you have any questions, call the City of Graceville 850-263-3250. We look forward to seeing you on Saturday, October 20, 2018.

Thank You,

City of Graceville